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DEUTSCHE ZUSAMMENARBEIT



Arbeiter-Samariter-Bund



civilno društvo



EMPOWERED
WESTERN BALKANS

EMPOWERED INCLUSION OF PERSONS WITH DISABILITIES, REGIONAL COOPERATION AND DEVELOPMENT IN THE WESTERN BALKANS

STUDY VISIT LOGISTICS GUIDE

Dear participants,

It is our pleasure to welcome you to the Empowered study visit. Below you will find all the key logistical information that will ensure a pleasant stay in Croatia and Slovenia.



AGENDA

Duration of the study visit: 24–27.03.2026.

Location to be reached on 24.03.2026.: Hotel Antunović, Zagreb

Address: Zagrebačka avenija 100a, 10090 Zagreb, Phone: +385 1 2041 200

➡ DAY 1 OF THE STUDY VISIT – 25.03.2026.:

Sveti Ivan Zelina (address: Trg Ante Starčevića 12, 10380 Sveti Ivan Zelina)

Departure from Hotel Antunović is at **08:00 a.m.** Transportation to Zelina will be by car, and participants travelling by plane will be provided with transportation by car.

The estimated travel time to the Sveti Ivan Zelina location is approximately 45–60 minutes, depending on traffic conditions. Participants are kindly requested to be in the hotel lobby **at least 10 minutes** before the scheduled departure.

- **The Srce Association** is a Croatian non-governmental organization that provides social support, workshops and programs for children with developmental disabilities, people with disabilities and their families, with the aim of improving the quality of life of beneficiaries and active participation in the community.

In Croatia, project coordinators will provide support to participants who need language assistance, including assistance with translation and communication during program activities.

➡ DAY 2 OF THE STUDY VISIT – 26.03.2026.:

Ljubljana (organized bus transportation of all participants from the Antunović Hotel to the visit location in Ljubljana). Departure in front of the hotel at **07:00 a.m.**

- **Želva d.o.o., Disability Company**, concessionaire in the field of professional rehabilitation. The Protective Work Center is a Slovenian disability enterprise that is engaged in the training, employment and inclusion of people with disabilities and hard-to-employ individuals, providing them with various adapted work and rehabilitation programs, along with services such as gardening, cleaning, technical service and social support, in order to encourage their social and work integration.
- **The University Institute for Rehabilitation of the Republic of Slovenia – Soča** is a central Slovenian public health institution that provides comprehensive medical and vocational rehabilitation for adults and children with nervous system, mobility and chronic pain impairments, as well as additional services such as prosthetics, orthotics, research and training of rehabilitation professionals.

During official activities and meetings in Ljubljana within the framework of the visit, simultaneous interpretation from Slovenian to English and from English to Slovenian will be provided.

27.03.2026. Return of participants home.



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➔ ACCOMMODATION

All participants will be accommodated at the Hotel Antunović in Zagreb on a half-board basis (breakfast and dinner) throughout the entire study visit. All rooms are single, unless otherwise agreed. Dinner is planned for **07:00 p.m.**

Hotel address: Zagrebačka avenija 100a, 10090, Zagreb, Phone: +385 1 2041 200 <https://antunovic.hr/>

Check-in: 14:00; check-out: 11:00

Distance from Franjo Tuđman Zagreb Airport: 26 km.

➔ MEALS

Breakfast and dinner for all participants of the study visit will be at the Hotel Antunović, and lunch on 25.03.2026. at the Restaurant "Taverna 1860 Food & Wine" Address: Donjozelinska ul. 83, 10382, Donja Zelina. Due to an early departure to Ljubljana at 07:00 a.m. on 26.03.2026, breakfast packages will be available for participants.

On March 26th, lunch will be served at the restaurant of the University Rehabilitation Institute Soča (URI) in Ljubljana.

➔ PARKING

Free parking is available for study visit participants in front of the Antunović Hotel. If you would prefer to park in the indoor garage, it costs €1.50 per hour, at your own expense.

➔ TRAVEL EXPENSES REIMBURSEMENT

Travel expenses reimbursement includes fuel and toll bills for 2 cars per country of arrival. We cannot refund travel expenses without invoices.

For participants arriving by plane, the cost of the plane ticket will be refunded, upon submission of the ticket, boarding pass and proof of payment.

!! Maximum value of the fuel bill: 8 liters of fuel per 100 kilometers of travel

!! Distance calculator used to calculate the distance: <https://www.viamichelin.com/routes>

!! In order to optimize costs, we ask that, wherever possible, more than one participant travel in one car. Travel arrangements should be made with the organization from your country that invited you to participate in the conference.

You can make a reimbursement of travel expenses on March 25, 2026 in the hall of the Antunović Hotel. The counter will be marked with the inscription "Reimbursement of travel expenses".

➔ TAXI TRANSFER FROM THE AIRPORT TO THE ANTUNOVIĆ HOTEL

Airport: Franjo Tuđman is 26 km from the Antunović Hotel.

Taxi fare: around 30 EUR (the price depends on each taxi company, as well as the time of travel - night trips are more expensive).

Taxi Zagreb Zettom – +385 95 779 2220 (also available via WhatsApp);

Eko Taxi Zagreb – +385 1 549 9474

- We do not reimburse taxi costs.



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➔ MEDIA VISIBILITY

During the study visit, there will be a joint photo shoot, and media representatives will also be present. If for some reason you do not want to be photographed or recorded by the media, please mention it.

➔ CONTACTS

If you need information and assistance, please contact:

- Maja Kremenović Katić, Project Coordinator

+ 387 65 708 758

maja.katic@lircd.org

- Ivana Milošević, Field Coordinator

+387 65 899 638

ivana.bojinovic@lircd.org

➔ MORE INFORMATION ABOUT THE PROJECT:

Website: www.empowered-wb.org

Facebook: <https://www.facebook.com/people/Empowered-WB/61566325370267/>

Instagram: https://www.instagram.com/empowered_wb/

The "Empowered" project aims to improve the inclusion of people with disabilities (PWDs) in the Western Balkans. The project is led by the German organization Arbeiter-Samariter-Bund Deutschland e.V., and the project is funded by the Federal Ministry for Economic Cooperation and Development of the Federal Republic of Germany (BMZ). The project is being implemented in the period from September 1, 2024 to April 30, 2028 (a total of 44 months).

